



41st International Trade Show of Artisan Gelato,
Pastry, Bakery and the Coffee World



6th International Exhibition of Technology
& Products for Bakery, Pastry and Confectionery

**18-22. 01.
2020
RIMINI
Expo Centre
ITALY**

Terms and Conditions of participation

1. Deadline for submitting your travel details to the International Buyers Department or to the Regional Advisor if you do not need to apply for visa:

26th September 2019 – If you receive written confirmation for participation in SIGEP/ABTECH 2020 by 31 August 2019

14th November 2019 - If you receive written confirmation for participation in SIGEP/ABTECH 2020 from 1st September to 31st October 2019

within 15 days from the date of confirmation - If you receive written confirmation for participation in SIGEP/ABTECH 2020 from 1st November 2019 onwards

Should you be unable to abide by these deadlines due to force majeure, you are kindly requested to inform your SIGEP/ABTECH referent immediately.

Italian Exhibition Group Spa will also reserve the right to cancel your participation in SIGEP/ABTECH 2020 should you fail to respect these deadlines.

2 Deadline for submitting your travel details to the International Buyers Department or to the Regional Advisor if you need to apply for a visa:

If you receive written confirmation for participation in SIGEP/ABTECH 2020 and you need to apply for a visa you will have to submit a copy of your passport and your personal details to receive an invitation letter.

Upon receiving your invitation letter, you will do your best to apply for a visa on the earliest date permitted by the law in order to speed up the visa issuing process. Once you have received your visa, you will have to inform the SIGEP/ABTECH referent immediately and at the same time provide your travel details/flight details (flight no., schedule and airport of arrival and departure).

30th October 2019 - If you receive written confirmation for participation in SIGEP/ABTECH 2020 by 31st August 2019;

23rd November 2019 - If you receive written confirmation for participation in SIGEP/ABTECH 2020 from 1st September to 31st October 2019;

20th December 2019 - If you receive written confirmation for participation in SIGEP/ABTECH 2020 from 1st November 2019 onwards;

Should you be unable to abide by these deadlines due to force majeure or a delay in the visa procedure, you are kindly requested to inform your SIGEP/ABTECH referent immediately.

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Accompanying persons: If you travel with another person, for whom Italian Exhibition Group Spa will take on no charge and grant no benefits, you will have to submit the personal details of the second person at the same time as when you forward your own travel details. A maximum of 1 accompanying person will be granted access to the buyers' lounge. Accompanying persons under 18 years of age are not allowed to enter the buyers' lounge.

3. Business meetings

In the present document, I commit myself:

- to arrange **10 business meetings** with Sigep/Abtech exhibitors through the web platform from 27th November 2019 to 14th January 2020;
- to send at least **7 meeting requests** to Sigep/Abtech exhibitors through the web platform by 10th December
- to **respect the business meetings' schedule** agreed with exhibiting companies during show days (if I fail to arrange 10 meetings through the web platform, I undertake to visit other exhibiting companies in order to achieve the number of 10 meetings);
- to deliver the copy of my business meetings' schedule to my Sigep/Abtech contact person **completed with the all the signatures** of the meetings held (I will ask for the exhibitors' signature at the end of each meeting);
- to come back to Sigep/Abtech the day after the Business Meetings to meet other exhibiting companies.
- to complete the online survey after completing all business meetings

Italian Exhibition Group will offer the following services **only if I participate in the pre-scheduled B2B meetings at the agreed times and I actively arrange these meetings through the web platform:**

- 3 nights' accommodation in a four stars hotel – breakfast included
- Interpreting service for the Business Meeting day only if I do not speak English fluently;
- Transfers (shuttle Bus) from the airport (Bologna Airport) to the Hotel/Expo Centre and back;
- Buffet lunch at the fair;
- Daily transfers (shuttle Bus) from the Hotel to the Expo Centre and back;
- Free entrance ticket and free exhibitors' catalogue.

Following my participation, IEG undertakes to use my personal data indicated in this form for publication on the online platform and display of the same by exhibitors; IEG must also transfer the same data to third companies to fulfil the contractual obligation to better organize services (hotel booking, transfers, interpreters, etc..) resulting from my participation in the event.

I confirm the above conditions and undertake to comply with them.