



ORGANIZED BY

**ITALIAN
EXHIBITION
GROUP**
Providing the future

IN COLLABORATION WITH



Matchmaking Platform Terms and Conditions of participation

In the present document, I commit myself:

- to arrange **10 business meetings** with SIGEP World 2027 exhibitors through the Matchmaking Platform **from 1st December 2026 to 15th January 2027**;
- to send at least **7 meeting requests** to SIGEP World 2027 exhibitors **within 14th December 2026**.
- to **respect the business meetings' schedule** agreed with the exhibiting companies during show days (if I fail to arrange 10 meetings through the Matchmaking Platform, I undertake to visit other exhibiting companies in order to achieve the number of 10 meetings);
- to scan the QR code that is on the exhibitor's badge at the end of each business meeting. If the scan is not successful, to ask for the signature on the paper agenda and/or a business card.
- to deliver the copy of my business meetings' schedule to my SIGEP World 2027 contact person **completed with all the signatures or scans** of the meetings held.
- to come back to SIGEP World 2027 the day after the Business Meetings or alternatively, for a total of three days if the stay is for 4 nights to meet other exhibiting companies;
- to complete the online survey after completing all business meetings.

Italian Exhibition Group will offer the following services **only if I participate in the pre-scheduled B2B meetings at the agreed times and I actively arrange these meetings through the Matchmaking Platform**:

- 4 nights' accommodation – breakfast and included – for one person*
- Lump sum reimbursement of € 300 for flight expenses (that will have to be invoiced to Italian Exhibition Group S.p.A. who will refund you via bank transfer within a few days after the end of the fair)**
- Transfers (shuttle Bus) from the airport (Bologna-Rimini-Ancona Airport) to the Hotel/Expo Centre and back. Please note that the service is guaranteed **only if travel details are submitted by 11th January 2027**
- Daily transfers (shuttle Bus) from the Hotel to the Expo Centre and back;
- Free entrance ticket
- Interpreting service for one day only if I do not speak English or Italian fluently;
- Light lunch buffet at the fair;
- Access to the International Buyer Lounge: cloakroom, PCs, Wi-Fi connections and free refreshments (coffee, tea and no-alcoholic beverages)

*** Early Departure and Responsibility for Unused Nights:** Upon hotel booking, accommodations may be reserved for a maximum of 4 nights. If departure occurs before the reserved 4 nights, the remaining nights will be charged to me and my responsibility.

**** Flight lump sum reimbursement deadline:** The flight lump-sum reimbursement, intended as a partial refund of the airfare, will be paid by bank transfer in Euro (€) on the third business day following the end of SIGEP World 2027, except in cases of force majeure, unforeseen circumstances and/or banking or other administrative delays.

In order to receive the reimbursement, I hereby undertake to submit the following documents no later than **2nd December 2026**:

- An invoice including Tax Identification Number (TIN), invoice number, invoice date, company name and registered address;
- A copy of my passport;
- A copy of my flight ticket and/or flight booking confirmation.

Furthermore, within **5 days of my acceptance** on the SIGEP World platform, I hereby undertake to provide to Italian Exhibition Group S.p.A. the following information:

- Full Name or Company Name of the Beneficiary (which must correspond to both the Invoice Holder and the Bank Account Holder);
- Full Address of the Beneficiary (Street, House Number, Postal Code, City, Country);
- Beneficiary's Bank Name;
- BIC/SWIFT Code;
- Bank Account Number or IBAN coordinates.

Italian Exhibition Group S.p.A. will cover all bank charges only related to the first reimbursement transfer.

Should the first transfer fail to reach you due to incomplete, incorrect, or missing banking information provided by me, any bank charges incurred for subsequent transfer attempts shall be borne entirely by me.

Please note that if the flight amount is less than Euro 300, the amount actually spent will be refunded, if it is higher, the sum of Euro 300 will be refunded.

Accompanying persons: If you travel with another person, for whom Italian Exhibition Group Spa and ITA – Italian Trade Agency will take on no charge and grant no benefits, you will have to submit the personal details of the second person at the same time as when you forward your own travel details. A maximum of 1 accompanying person will be granted access to the buyers' lounge. Accompanying persons under 18 years of age are not allowed to enter the buyers' lounge.

After signing up, IEG – Italian Exhibition Group S.p.A. and ITA – Italian Trade Agency will use my personal data contained in this form, for publication on the Matchmaking Platform so that they can be consulted by exhibitors. In addition, the data contained in this form will be consulted by IEG and ITA also for the purpose of providing and reporting some services. For organizational purposes (e.g. hotel bookings, transfers, interpreting services), once I have signed up for the event, IEG and ITA will disclose said data to third party persons/entities/ providers.

I confirm that should the event be cancelled or postponed due to force majeure, IEG and/or ITA will promptly notify me by email, or I may receive notice by email from the reference person of my country's delegation. Under such circumstances I will not receive a contribution for the airline ticket and IEG will not be required to cover any costs I may have incurred (for example, for the visa, journey to airport, etc.) IEG will not be required to provide me with any of the aforementioned services.