

## **MY AGENDA BY IEG**

### **Terms and Conditions of participation**

#### **Business meetings**

Herewith I commit myself:

- to arrange **10 business meetings** with RIMINIWELLNESS exhibitors through *My Agenda by IEG* online platform **starting from 6<sup>th</sup> to 23<sup>rd</sup> May 2025**;
- to send at least **5 meeting requests** to RIMINIWELLNESS exhibitors **within 8<sup>th</sup> May 2025**.
- to **respect**, during show days, **the business meetings' schedule** agreed with the exhibiting companies (if I fail to arrange 10 meetings through *My Agenda by IEG* online platform, I undertake to visit other exhibiting companies in order to achieve the number of 10 meetings);
- to deliver the copy of my business meetings' schedule to RIMINIWELLNESS staff **completed with all the signatures** or the scans of all meetings held (I will ask for the exhibitors' signature at the end of the meeting in case the scans fail);
- to fill in the online customer satisfaction survey after completing all the business meetings;
- to come back to RIMINIWELLNESS the day after the Business Meetings to meet other exhibiting companies.

Italian Exhibition Group will offer the following services **only if I participate in the pre-scheduled B2B meetings at the agreed times and I actively arrange these meetings through *My Agenda by IEG* online platform**:

- 3 nights' accommodation in an Italian Exhibition Group partnered hotel structure – breakfast included
- transfer (shuttle bus) from and to Bologna airport (*The transfer service from and to Bologna airport is organised with collective transfers scheduled on the arrival and departure of Riminiwellness guests within a one-hour slot*)
- daily transfer (shuttle bus) from the hotel to Rimini Expo Centre and back (*The hotel-expo centre-hotel transfer service is organised with collective transfers which may include more than one pickup points*).
- light buffet lunch at the fair in the Hospitality Village or in other dedicated area;
- access to the "International Buyers Lounge" with the following services: cloakroom, PCs, WI-FI connections, and free refreshments (coffee, tea and non-alcoholic beverages);
- interpreting service only for the Business Meeting day and only for non-English speakers if required;
- free entrance at the exhibition and informative material.

**Accompanying persons:** If I travel with another person, for whom IEG - Italian Exhibition Group Spa will take on no charge and grant no benefits, I will have to submit the personal details of the second person at the same time as when I forward my own travel details. Accompanying persons under 18 years of age are not allowed to enter the International Buyers Lounge.

After signing up, IEG – Italian Exhibition Group S.p.A. will use my personal data contained in this form, for publication on *My Agenda by IEG* online platform so that they can be consulted by exhibitors. In addition, the data contained in this form will be consulted by IEG also with the purpose of providing and reporting some services. For organizational purposes (e.g. hotel bookings, transfers, interpreting services), once I have signed up for the event, IEG will disclose said data to third party persons/entities/providers.

I confirm that should the event be cancelled or postponed due to force majeure, IEG will promptly notify me by e-mail, or I may receive notice by e-mail from the reference person of my country's delegation. Under such circumstances I will not receive a contribution for the airline ticket and IEG will not be required to cover any costs I may have incurred (for example, for the visa, journey to airport, etc.) IEG will not be required to provide me with any of the aforementioned services.